

# MINUTES–CITY OF ASHTON

## CITY COUNCIL MEETING

Wednesday, November 12, 2014

7:00 p.m.

714 Main (North Entrance)

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*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

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### CALL TO ORDER & WELCOME

**PRAYER OFFERED BY: Teresa Hansen**  
**PLEDGE LED BY: Teddy Stronks**

**In Attendance: Teddy Stronks, Teresa Hansen, Becky Harrigfeld and Tadd Atchley (via telephone).**

**Also in attendance: City Clerk Stegelmeier, Deputy Clerk Jan Warnke, Heather Randall, Marvin Fielding, Matthew Fielding, Rob VanKirk and Doug Hess.**

**Mayor Stronks opened the meeting at 7:02 pm and welcomed those in attendance.**

### 1. CONSENT AGENDA:

*Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.*

- A. **Minutes** – Approval of Regular Council Meeting Minutes 11-12-2014.
- B. **Treasurers Report & Financial Statement**– As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As Submitted

Councilwoman Harrigfeld made a motion to accept the Consent Agenda as presented. Councilwoman Hansen seconded the motion. The motion passed unanimously

### 2. ORDINANCES/RESOLUTIONS:

- A. Resolution 14-02 – Collection Policy

Councilwoman Hansen made a motion to approve Ashton Resolution 14-02 – Collection Policy. Councilwoman Harrigfeld seconded the motion. The motion passed unanimously.

- B. Resolution 14-03 – DEQ Wastewater Grant Authorizing Signature

Councilwoman Harrigfeld made a motion to approve Ashton Resolution 14-03 – DEQ Wastewater Grant Authorizing Signature. Councilman Hansen seconded the motion. The motion passed unanimously

### 3. UNFINISHED / OLD BUSINESS:

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

- A. Old City Building – Tom Howell, Daryl Reinke

Mayor Stronks explained that Tom could not make it to the meeting tonight but will be available to meet next month's meeting. The Fremont County Historical Society is still interested in leasing the building and are planning how to go about starting a museum.

- B. Hess Lease – Doug Hess

Mayor Stronks asked Doug Hess if the contract worked for Hess Farms. Doug said yes and following the approval of the Council, Mayor Stronks and he signed the contract.

Councilwoman Harrigfeld made a motion to approve the contract with Hess Farms. Councilwoman Hansen seconded the motion. The motion passed unanimously

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### C. Garbage Service Proposals – City Clerk Stegelmeier

The Council discussed that the proposals for garbage service are comparable. With both Councilman Pincock and Councilman Atchley out of town, Mayor Stronks asked City Clerk Stegelmeier to move the item to the December Council meeting agenda.

### D. Engineering Contract– City Clerk Stegelmeier

City Clerk Stegelmeier explained that she had received the contract from Keller Associates and emailed it to the Councilmembers. She then explained that she had been concerned following the conference call with the DEQ and Marvin because Marvin spoke in the meeting about applying for construction money already. City Clerk Stegelmeier thought that the City would want to wait to apply until the study is completed. Mayor Stronks asked Marvin if he would talk to the Council about the application. Marvin explained that he was inquiring about submitting a letter of interest for construction financing. It would not mean that the City would have to accept the financing, only that the City would know what financing terms are available. Marvin went on to say that it would take a year to a year and one half to complete the study. Getting a letter of interest in makes it so the City is ahead of the game if they pursue construction financing. The Council said that sounds like it would be good for the City. The Council then went on to discuss the road problem at 3<sup>rd</sup> Street with Marvin. After some discussion, Marvin explained that a possible solution would be to apply for a LRHIP Grant through ITD. The grant would pay for engineering and construction to fix the problem. Mayor Stronks asked what it would cost for Keller Associates to do the grant application. Marvin said it would cost \$200. The Mayor & Council asked Marvin to send a contract to do the application. Marvin said that the applications are due on December 2<sup>nd</sup> and he will get the information to City Clerk Stegelmeier. Marvin then went over the numbers at the back of the contract for the Wastewater Planning Study. He said that there were a few items that are not required that the Council could opt out of to save money, there is about \$15000 in cleaning inspections on lines and citizen's advisory committee meetings. There is also about \$4500 in field work that may not have to be done. Councilwoman Hansen said that she thought the citizen's advisory committee was important. The Council asked that they have time to look over the contract discuss it more at their next meeting. Mayor Stronks thanked Marvin for his time.

## **4. NEW BUSINESS/PETITIONS:**

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

### A. Water Charges – Deputy Clerk Warnke

Deputy Clerk Warnke explained that this issue has come up three times since she has worked at the City. She has brought them all to the Council. When the billing system was set up, some business and/or other buildings were set up with a base rate for each business or entity in the building but the building/business only has one meter. The base rate is set to be charged per meter. She is asking to bill by meter in this instance and also that if more are brought to her attention that she can just handle it by charging per meter. Councilwoman Harrigfeld asked if there is a way to tell by a report or anything. Deputy Clerk Warnke said that so far she has only found them by hit or miss but will look for discrepancies.

Councilwoman Harrigfeld made a motion to approve charge per meter instead of per unit and give Deputy Clerk Warnke authority to make those changes. Councilman Atchley seconded the motion. The motion passed unanimously.

### B. Scheduling – City Clerk Stegelmeier

City Clerk Stegelmeier went over the next month's schedule with the Council.

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**5. CITIZEN INPUT:** (Each speaker will be allowed a maximum of 3 minutes unless repeat testimony is requested by the Mayor/Council.)

### **6. ADJOURNMENT**

Councilman Atchley made a motion to adjourn. Councilwoman Hansen seconded the motion. The motion passed unanimously.

### **NEXT MEETING**

- ♦ Regular Council 7:00 p.m. – Wednesday, December 10, 2014, Council Chambers, Ashton City Building – 714 Main, Ashton. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest:

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Cathy Stegelmeier  
City Clerk

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Theo R. Stronks  
Mayor