

MINUTES–CITY OF ASHTON

REGULAR CITY COUNCIL MEETING

Wednesday, November 8, 2017

7:00 p.m.

714 Main (North Entrance)

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

CALL TO ORDER & WELCOME

PRAYER OFFERED BY: Teresa Hansen
PLEDGE LED BY: Teddy Stronks

In Attendance: Teddy Stronks, Becky Harrigfeld, Tadd Atchley and Jerry Funke.

Also in attendance: City Clerk Stegelmeier, City Attorney Angell, Chief Griffel, Bryan Hatton, Kyle Baldwin, Tom Mattingly, Marylou Mattingly, Rick Miller, Michelle O'Malley, Sheryl Hill and Marvin Fielding.

Mayor Stronks opened the meeting at 7:02 pm.

1. AMEND AGENDA:

Any items added less than forty eight (48) hours prior to the meeting are added by Council motion at this time.

5. NEW BUSINESS/PETITIONS: B. Liquor Catering Permit – City Clerk Stegelmeier

Councilwoman Harrigfeld made a motion that the Amend Agenda be approved as presented. Councilwoman Hansen seconded the motion. The motion passed unanimously.

2. CONSENT AGENDA:

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Regular Meeting Minutes 10-11-2017, Special Meeting Minutes 9-20-2017 & 10-17-2017
- B. **Treasurers Report & Financial Statement**– As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilwoman Harrigfeld made a motion that the Consent Agenda be approved as presented. Councilman Atchley seconded the motion. The motion passed unanimously.

3. PUBLIC HEARING:

- A. Sewer Project Phase II Community Block Grant Application – Rick Miller, Pauline Johnson
Rick Miller explained that this hearing to let the Ashton community know about the Waste Water Improvement Project Phase II Idaho Community Block Grant application. Phase II of the project will be the replacing of approximately 20% of the City's sewer collection lines. The ICDBG funds of \$500,000 will be used if awarded along with a \$407,000 grant from the Army Corps of Engineers and an \$800,000 grant from the Idaho Department of Environmental Quality. This will help to keep the cost to the property owners down. The application is due on November 17th and the Department of Commerce will be asking for addendums to be submitted in January. The City will know in April if it has been awarded a grant. This grant is possible because of the Federal HUD Program.
- B. Public Comment (Each speaker will be allowed a maximum of 3 minutes unless repeat testimony is requested by the Mayor/Council.)

Mayor Stronks opened the public comment portion of the hearing at 7:10 PM.

Sheryl Hill of 238 Idaho Street is here to show that although she supports the grant application, she objects to the process. She feels change is needed for the public hearing to have a valid purpose. Sheryl's comments are attached to the minutes in their entirety.

Mayor Stronks closed the hearing at 7:13 pm.

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4. UNFINISHED / OLD BUSINESS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

A. Sewer Project Update – Marvin Fielding

Marvin is here to give the Council a progress report on the Wastewater Improvement Project and to talk about Phase II. He explained that there has been electrical work going on and he is waiting for two SCADA proposals. He has finalized the design for the two blocks to be done this fall/winter. Marvin brought copies for the public works personnel to look through. With the grant funds that have been proposed, he is hoping to design to replace an additional 4100 feet of sewer lines. This would be added as Addendum 1 to Phase II. If the grants are not received the design will be complete and the City can replace them as they have the means. Marvin showed the Council a map and they discussed the project. Marvin is suggesting that they will do the surveying now and then design to the budget. Councilman Atchley asked how much it cost if the engineering waited until spring. It would just mean that the project could not go out to bid as early and may not get completed similar to what has happened with Phase I. The surveying will cost between 6 to 10 thousand dollars.

Councilman Atchley made a motion to accept addendum 1 for Phase II of the Wastewater Improvement Project. Councilwoman Harrigfeld seconded the motion. The motion passed unanimously.

Rick Miller explained that with the way the engineering request for proposals was written for Phase I, the City will need to reach out with a new request for proposal for administration of the Phase II grant. He will provide City Clerk Stegelmeier with an email RFP and she can send it out right away. They will be due a week prior to City Council. The Council will have the option to choose a grant administrator for Phase II.

Councilman Atchley send out an RFP for grant administration for the Wastewater Improvements Project Phase II. Councilwoman Harrigfeld seconded the motion. The motion passed unanimously.

B. Transportation Plan Update – Marvin Fielding

Marvin came to the Council last month with a draft agreement for Keller Associates to assist the City in updating the City's Transportation Plan. The City has been awarded an LTHAC grant for the plan. The plan will include a proposed maintenance plan, a sign inventory and a roadway assessment among other items. The City can then develop a capital improvement plan and have more eligibility for grant consideration. Councilwoman Hansen asked if there was a time limit to get the plan completed. Marvin explained that it will need to be completed within 8 months. City Attorney Angell explained that the Council needs to make sure to follow through on the plan as he has seen many plaintiff's attorneys use a City's plan to try to prove that a City may know that there is a safety issue. They should work on the safety concerns all the time. The Council/City need to actually do what the plan says needs to be done. Marvin also explained that the public works department will also be trained through the process to use the IWRK system with LTHAC to keep an updated inventory. Councilwoman Hansen feels that this is a great idea.

Councilwoman Harrigfeld made a motion to accept the agreement with Keller Associates to complete the City's transportation plan update. Councilman Funke seconded the motion. The motion passed unanimously.

C. Tennis Court – Mayor Stronks, City Attorney Angell

The Mayor and Council discussed the email from Carlos Huerta concerning the tennis courts. Carlo wants \$30,000 for the lot which the tennis courts encroach upon by approximately 10 feet. City Attorney Angell counselled that the encroachment will come up at some point – probably when Carlos is trying to sell the lot. City Attorney Angell explained that it would be a fun legal battle but would cost upwards of \$10,000 to take the property by boundary by acquiesce or other argument. The Council directed City Attorney Angell to reply to Carlos that they will not be purchasing the lot at this time. Mayor Stronks will still keep working on the project.

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5. NEW BUSINESS/PETITIONS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

A. Tractor Parade – Linda Miller, Michelle O'Malley

Craft fair and then tractor parade. They have 3 now. One more than last year. Have secured a permit and insurance.

Councilwoman Harrigfeld made a motion to allow the Ashton Community Foundation to have a parade from 4th to 7th Street on December 2nd. Councilman Atchley seconded the motion. The motion passed unanimously.

B. Liquor Catering Permit – City Clerk Stegelmeier

City Clerk Stegelmeier explained she had not heard from the applicant prior to the finalization of the agenda so she thought that they had changed their minds. They came in on Monday to apply after the agenda had been finalized. The applicant has their State and County liquor licenses. They have also paid the fee. Police Chief Griffel has spoken to them and will monitor that night. The permit will be used to cater liquor at a wedding held at the Opera House.

Councilman Atchley made a motion to approve the permit. Councilman Funke seconded the motion. The motion passed.

C. Scheduling – City Clerk Stegelmeier

City Clerk Stegelmeier went over the schedule with the Mayor & Council.

Councilman Funke reported that the roof is on the pool but the metal roofing still needs to be completed. The Rocky Mountain Boiler guy will come up and do the flashings around the furnace stack. Councilman Funke thinks that the metal should be placed on the sides of the roof and that would be a good scout project.

Councilman Funke has been working with Rocky Mountain Power on rebates on lights in the shop.

The Council discussed the need to hear from the City departments. It was decided that each department will report quarterly. Mayor Stronks directed City Clerk Stegelmeier that the Police, Administration, P&Z and Public Works be asked to report in January.

6. ADJOURNMENT:

Councilman Atchley made a motion to adjourn. Councilwoman Harr seconded the motion. The motion passed unanimously.

The meeting ended at 8:24 pm.

NEXT MEETING

- ◆ Regular Council 7:00 p.m. – Wednesday, December 13, 2017, Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Theo R. Stronks
Mayor