

Ashton Urban Renewal Agency
Meeting Minutes
May 16, 2016
Ashton, Idaho

Vice Chairman Sara Bowersox called the meeting to order about 4:35 PM.

Attendance

Board Members: Mayor Teddy Stronks, Roz Jenkins, and Sara Bowersox.

Visitors: Michele OMalley and Letha Whitmore.

Administrative Support: Katie Cook from ECIPDA

Approval of Meeting Minutes

Sara Bowersox asked for a motion to approve the meeting minutes from May 9, 2016. Teddy Stronks motioned to approve the meeting minutes from May 9, 2016, Roz Jenkins seconded the motion and the motion passed unanimously.

Consideration of Payment of Invoices

One new invoice was presented to the board for payment: \$1841.03 to ECIPDA for their quarterly billing from 1/1/16 to 3/31/16. Roz Jenkins motioned to approve payment of the invoices presented. Teddy Stronks seconded the motion and it passed unanimously.

For the record Katie Cook clarified to everyone that the \$200 invoice for a rendering of the pocket park, that Sheryl Hill questioned a mistake on in the March 31, 2016 meeting minutes, was made not made out to Teddy Stronks as Sheryl Hill indicated. It was made out to Weaver & Associates, PA (invoice and rendering included with minutes).

Sidewalk Permit

The city council met last week to approve the permit for the sidewalk. They did ask that 8' sidewalks be installed rather than 5' as originally bid, because they were 8' sidewalks that are being torn up and replaced. Because of the change in size, it required a modification on the estimate from 3H Construction. The original cost was \$9,648 and the additional 3' of sidewalk required by the City will be an additional cost of \$2,436 for a total cost of \$12,084 (included with minutes). Teddy Stronks motioned that the change in the cost be approved. Roz Jenkins seconded the motion and it passed unanimously. Katie Cook spoke with the contractor who indicated that he would get there as soon as possible, but it would likely be around the 27th of May.

Other Business

Benches

So far 2 of the 4 benches have donors committed to cover the cost. The Lynn Allison Trust would like to donate a Veteran's bench. They gave Teddy the information they would like engraved on the bench. Sara Bowersox confirmed with Sara Reinke that the Palmer family

would also be donating a bench and that all communications regarding the bench should be done through her.

Teddy Stronks will take the lead on collecting funds and ordering the 4 benches so that they are not delayed in getting here. Katie Cook recommended that all funds collected be made out directly to the company that is making the benches so there are not any funds coming in to the URA that are not tax increment funds. Sara Bowersox made a motion that Teddy Stronks will spearhead the benches and that he has the authorization to purchase the benches and work with the donors to collect funds and any benches that are not donated will be funded by the Ashton URA. Roz Jenkins seconded the motion and it passed unanimously.

Pocket Park

Michele OMalley asked to be notified when Josh Grover starts putting in the planter areas so she can figure out her plan. Michele also asked how she should pay for the plants and shrubs she will be purchasing for the project. It was determined that she would put it on a credit card she has that has a \$0 balance and submit all receipts to the board for reimbursement. It was discussed that other arrangements can be made if that is a burden for Michele in any way.

Next Meeting Date

The next meeting date was set for Monday, June 6th at 4:30pm. Teddy Stronks motioned to adjourn and Roz Jenkins seconded that motion and the meeting was adjourned at about 4:55.

Meeting minutes prepared by Katie Cook

Minutes accepted by:

Mark Chandler, Chairman