

MINUTES–CITY OF ASHTON

CITY COUNCIL MEETING

Wednesday, September 14, 2016

7:00 p.m.

714 Main (North Entrance)

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

CALL TO ORDER & WELCOME

PRAYER OFFERED BY: Teddy Stronks
PLEDGE LED BY: Jerry Funke

In Attendance: Teddy Stronks, Teresa Hansen, Becky Harrigfeld, Tadd Atchley and Jerry Funke.

Also in attendance: City Clerk Stegelmeier, City Attorney Angell, Byran Stutzman, Greg Griffel, Carol Lenz, Sheryl Hill, Shon Shuldberg, Marvin Fielding, Riley Bradshaw and John Scafe.

Mayor Stronks opened the meeting at 7 pm.

1. AMEND AGENDA:

Any items added less than forty eight (48) hours prior to the meeting are added by Council motion at this time.

6. NEW BUSINESS/PETITIONS: D. Rotary Bench at City Park and E. 2017 Park Usage Request

Councilwoman Harrigfeld made a motion to add item D: Rotary Bench at City Park and 2017 City Park Usage Request to the New Business/Petitions portion of the agenda. Councilman Atchley seconded the motion. The motion passed unanimously.

2. CONSENT AGENDA:

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Regular Council Meeting Minutes 8-10-2016, Special Meetings 8-23, 8-24 & 9-7-2016.
- B. **Treasurers Report & Financial Statement**– As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted
- E. **Budget Report** – Worksheet showing the revenues and expenditures for the current fiscal year to date

Councilman Atchley made a motion to accept the Consent Agenda as amended with clarification in the future. Councilman Funke seconded the motion. The motion passed unanimously.

3. UNFINISHED / OLD BUSINESS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. De-Annexation of Property – Devin Burton
Devin was not in attendance.
- B. Wastewater Study, RFP for Grant Administration and Bond Election – City Clerk Stegelmeier, Marvin Fielding
Marvin is here to speak to the Council about the timing of the public hearing and the bond election. He is suggesting that in preparation for both he would like to have public information meetings. The first meeting he would like to schedule for Wednesday, September 28th. He would like to have an open house with presentation boards and flyers. At the October council meeting he would like to schedule a public hearing on the City's Wastewater Facility Study. Following the public hearing, the Council could make their choice for projects then another open house could be held on the 26th of

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October. Councilwoman Hansen likes the idea of the meetings as did the other council members. Right now, Marvin explained it is time to put out a request for proposals (RFP) out to get a grant administrator hired to start working on grant proposals. City Clerk Stegelmeier explained that the Council had a copy of the RFP in their packet. She will send them out to as many grant administrators as she can. She could also put the RFP in the newspaper but that would require a 15 day response time where sending to those on her list would only require a 10 day response time and a special meeting could be called in order to get a grant administrator in place earlier. There was some discussion on timing and grant administrators in general.

Councilwoman Harrigfeld made a motion to have City Clerk Stegelmeier send out an RFP to qualified grant administrators for their reply. Councilman Atchley seconded the motion. The motion passed unanimously.

- C. Sale Agreements for City Buildings – City Attorney Angell, City Clerk Stegelmeier, Brad & Beth Rankin
City Attorney Angell asked if the City Council had an interest rate in mind for the note on the Rankin building purchase. The Council did not have one in mind so City Attorney Angell suggested having the Rankins look for financing then give him a note showing what rate they could get and going a half percent above that number. He explained that the City does not want to get into the habit of carrying note. He explained that the City is allowed to carry a note for 10 years only. He will set up the payments with an escrow company and there will be a quit claim from the City as well as from the Rankins. Following the payoff or default – the company then files the correct deed. The Council agreed that the ½ percent is good and that Mayor Stronks would sign the paperwork. Councilman Atchley expressed his preference that the Rankins pay the closing costs.

4. NEW BUSINESS/PETITIONS:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

- A. Water Leak on Idaho – Carol Lenz
Carol is here to talk about a leak at Jean Williams' home. Carol had emailed City Clerk Stegelmeier on June 6th and again on September 7th in order to be on the agenda for this meeting. She is here to get a date certain for when it is going to be fixed. Councilman Atchley explained that the public works has called in a locate and are planning to do the work next week. Mayor Stronks asked Carol if it would be alright if he talked to the public works guys and then called her with a date. Carol said that would work.
- B. Police Matters – Officer Griffel, Chief Mattingly
Officer Griffel explained that he has gone to get more pricing on pickups but the best price is still through Lithia Chrysler in Pocatello. They did go back to their pricing and it is \$ 6,000 less with all the lights and radio built specifically for police. Mayor Stronks asked if there was a time limit on the pickup bid. Greg said that it will take 6 to 8 weeks to order and they need to get it equipped in late October or early November. The price is \$ 32,041. A retirement party for Tom will be in November. City Clerk Stegelmeier will get with Marylou and Wendy to get the specifics worked out.
- C. 2017 Liquor License Applications – City Clerk Stegelmeier
City Clerk Stegelmeier explained that the Council has the applications in their packet. Unfortunately, one of the applicants has not gotten their County license approved yet. She explained that there are applicants who feel that the City should not allow applicants to be approved prior to having all the materials into the City. City Clerk Stegelmeier understands their frustration but does feel that if an applicant has applied and paid the fees – waiting for a state or county license before issuing the permit is not a problem. She explained that there were less licenses because of business closures and then possibly one business deciding not to sell liquor at their restaurant.

Councilwoman Harrigfeld made a motion to approve the 2017 Liquor Licenses as presented contingent upon receipt of payment, state and county license. Councilman Atchley seconded the motion. The motion passed unanimously

- D. Rotary Bench at City Park – Mayor Stronks

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Mayor Stronks explained that the rotary wants to do a service project and put cement down for a park bench that the Allison family has donated to the City Park. It will set opposite of the playground on the north side. Councilman Atchley has no problem with another bench in the park. The bench is to commemorate the 116 infantry.

Councilman Atchley made a motion that the Rotary be allowed to put a cement pad for their new bench in the city park. Councilwoman Harrigfeld seconded the motion. The motion passed unanimously.

E. 2017 City Park Usage Request – City Clerk Stegelmeier

City Clerk Stegelmeier explained that a group called Cycle Greater Yellowstone has contacted the City to find out if it is possible for them to use the City Park as a pit stop on their bike tour. The tour will begin at West Yellowstone and they will be traveling to Jackson the next day. The Council talked about garbage and sanitation (outhouses). Councilman Funke expressed the need for a cost for use of the park. City Clerk Stegelmeier was unsure of their use if they could not use the old football field and had given them contact information to get in touch with Carlos Huerta. There was also some concern about noise. They will discuss this further as it gets closer.

F. Scheduling – City Clerk Stegelmeier

City Clerk Stegelmeier went over the schedule with the Council.

Mayor Stronks asked if the Council had anything more. Councilman Funke has a list of problems. He had gone over the minutes and thought that the salary raises should be listed. The minutes for the P&Z workshop need to be edited to include last names as there were both a Jerry Funke and a Jerry Mason in attendance. Also, Councilman Funke has heard that someone may be applying for a building permit for a cell tower at the old Ashton Pack. He wants to know what the limitations are. He also wanted to inform the City that the old armory is being becoming an impound lot. There was discussion on the cell tower and whether it is legal under the ordinances. Councilman Funke asked City Clerk Stegelmeier to find out whether a cell tower is allowed and whether it would be allowed in that area.

5. ADJOURNMENT:

Councilman Atchley made a motion to adjourn. Councilman Harrigfeld seconded the motion. The motion passed unanimously

NEXT MEETING

- ♦ Regular Council 7:00 p.m. – Wednesday, October 12, 2016, Council Chambers, Ashton City Building – 714 Main, Ashton. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to it is participate in the meeting should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Theo R. Stronks
Mayor