

Ashton Urban Renewal Agency

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October 24, 2013

TO: Agency Board Members

FROM: Chairman Jeff Hamilton

RE: Notice of Meeting

Just a reminder of the meeting of the Ashton Urban Renewal Agency.

Date: Wednesday, October 30, 2013

Time: 5:30 P.M.

**Place: Ashton City Hall
Council Chamber
604 Main Street
Ashton, Idaho 83420**

Enclosed are the minutes from the August 21, 2013 meeting, invoices to consider for payment and an engagement letter from Jensen Poulsen & Company, LLC for preparation of the FY 2013 audit for your review prior to the meeting.



Agenda

1. Call meeting to order – Chairman Jeff Hamilton
2. Approval of August 21, 2013 meeting minutes – Chairman Jeff Hamilton
3. Approve Invoices for payment – Chairman Jeff Hamilton
4. Approval of the Engagement Letter from – Chairman Jeff Hamilton
Jensen Poulsen & Company PLLC for preparation
of the Fiscal Year 2013 Audit
5. City Council presentation update – Ryan Armbruster
6. Other Projects – Chairman Jeff Hamilton
7. Executive Session: Communicate – Chairman Jeff Hamilton
with Legal Counsel to discuss the legal ramifications and legal options for
pending litigation or controversies not yet being litigated but imminently likely
to be litigated [Idaho State Code §67-2345(1)(f)].
6. Set Next Meeting Date - Chairman Jeff Hamilton
7. Adjournment – Chairman Jeff Hamilton

Ashton Urban Renewal Agency

Meeting Minutes
October 30, 2013
Ashton, Idaho

Chairman Jeff Hamilton called the meeting to order at 5:30 PM. Those attending were Jeff Hamilton by phone, Stacy Wynn, Mayor Teddy Stronks, Mary Lou Davis, Terry Butikofer, Ryan Armbruster and Judy Coy.

Chairman Hamilton asked if there were any changes to the minutes from the August 21st, 2013 meeting. No changes were noted and a motion was made by Stacy Wynn to approve the minutes as presented. The motion was seconded by Mary Lou Davis. The Motion carried.

Chairman Hamilton then presented invoices for payment from Schiess and Associates and the Redevelopment Association of Idaho in the amounts of \$190.00 and \$750.00. Chairman Hamilton asked for a motion to approve payment of the two invoices as presented. Mayor Teddy Stronks made a motion to approve payment of the invoices. Stacy Wynn seconded the motion. Motion carried.

Chairman Hamilton then presented invoices for payment from ECIPDA and Elam & Burke in the amounts of \$5,368.00, \$7,109.90, \$140.00 and \$227.00, and 2,343.00 from ECIPDA. Chairman Hamilton asked for a motion to approve payment of the invoices as presented. Jeff Hamilton made a motion to approve payment of the invoices. Mayor Teddy Stronks seconded the motion. Motion carried.

Chairman Hamilton then presented the engagement proposal from Jensen Poulsen & Company PLLC for preparation of the Fiscal Year 2013 Audit. Following the agency's discussion, Jeff Hamilton moved to engage Jensen, Poulson & Company to prepare the 2013 Audit, Mary Lou Davis seconded the motion, the motion passed. Terry then introduced two additional invoices from Targhee publishing in the amount of \$254.44 and \$196.84 that were for public notice of the Ashton Urban Renewal Meeting of October 30, 2013 and the Public Hearing regarding the amended and restated plan and the historical high school plan. Chairman Hamilton asked for a motion to approve these invoices. Mary Lou Davis moved to pay the invoices; Stacy Wynn seconded the motion, the motion passed.

Lighting Project

Chairman Hamilton approached the agency about ordering the light poles from Mountain States lighting and storing them for use in the Spring when the project is concluded. Mayor Teddy Stronks indicated that he felt the agency should move ahead and therefore made a motion to order the lights; Mary Lou Davis seconded the motion, the motion passed. The order was for \$11,244.00.

City Council presentation update

Chairman Hamilton then turned the floor over to Ryan Armbruster to discuss the City Council presentation and Public Hearing that would occur later in the evening. He explained the process to the agency members, and presented the technical changes that were made.

Executive Session

Chairman Hamilton made the motion to move into executive session as allowed by State Code. Stacy Wynn seconded the motion. A roll call vote was taken. Mary Lou Davis approved, Stacy Wynn Approved, Teddy Stronks approved, Jeff Hamilton approved. The agency went into executive session. Jeff Hamilton moved to come out of Executive Session at 6:07 pm. Teddy Stronks seconded the motion; the motion passed by roll call vote with all in favor.

Next Meeting Date


No meeting date was set at this time. The agency discussed paying a bill that they had approved to reimburse a young man for materials that were purchased to complete an Eagle Scout Project within the boundaries of the Urban Renewal Area. Since it had already been approved in a previous meeting, the agency instructed Mayor Stronks to have the Scout forward the invoice to Judy Coy for payment.

Stacy Wynn made a motion to adjourn the meeting. Mary Lou Davis seconded the motion; the motion carried. The meeting was adjourned at 6:10 PM.

Meeting minutes accepted by:

Minutes prepared by:

Jeff Hamilton, Chairman



Terry Butikofer