

**Ashton Urban Renewal Agency**  
**Meeting Minutes**  
**March 25, 2015**  
**Ashton, Idaho**

Vice Chairman Stacy Wynn called the meeting to order at 4:35 PM.

Attendance

Stacy Wynn, Mark Chandler, and MaryLou Davis. Mayor Teddy Stronks called in by phone.

Visitors: None

Administrative Support: Terry Butikofer and Katie Cook (Terry presented Katie to the Board as taking the lead with the Urban Renewal)

Presentation of FY 2014 Audit

Sheri Poulsen from Jensen Poulsen & Company, PLLC called in and presented the audit to the Board. The audit came back with a clean opinion, meaning there were no issues. Stacy motioned to approve the audit. Mark Chandler seconded. The motion passed unanimously.

Approval of Meeting Minutes

Stacy asked for approval of the meeting minutes from August 20, 2014 and October 1, 2014. Teddy Stronks made the motion to approve the minutes. Stacy Wynn seconded the motion. The motion passed unanimously and the minutes were approved.

Consideration of Payment of Invoices

Katie Cook presented all invoices that have been paid since the Board last met as well as those needing approval and signatures. Previously paid: January 20, 2015 to Elam & Burke for \$1,188.42 for legal counsel; ECIPDA \$981.81 for administrative services. 2 new invoices were presented to be paid: Targhee Publishing for Annual Report legal ad \$48.45 and Jensen Poulsen & Company for the 2014 audit \$1200. Teddy Stronks moved to approve the payment of the invoices; Stacy Wynn seconded. The motion carried.

2014 Annual Report

Copies of the FY 2014 Annual Report were emailed to the Board prior to the meeting and a copy was also provided and presented to the Board. A public hearing notice was printed in the Standard on March 17, 2015 legal notifications section inviting public comment on the Ashton Urban Renewal Agency Annual Report. Stacy Wynn called the public meeting to order and read the Public Hearing Script provided by Elam & Burke. No members of the public were present, so no public comment was given. Stacy asked the Board members present if they had any questions or comments about the Annual Report. No one made any comments and Stacy closed the public hearing. MaryLou made a motion to approve the annual report. Stacy seconded. The motion passed unanimously.

Stacy read resolution 2015-01 to approve the 2014 Annual Report and then asked for a motion to approve the FY 2014 Annual Report by resolution. Stacy made a motion to approve the resolution. Mark Chandler seconded. The motion passed unanimously.

## Project Update and Potential Projects

### *Lighting Project*

Stacy presented a contract in the amount of \$29,489 from James Reynolds for installation of the lighting. James feels he can begin the project in May. The Board has talked about and approved the contract at a prior meeting. Mayor Stronks thought it best to formally approve the contract. Mark Chandler motioned to approve the contract. Stacy Wynn seconded the motion. The motion passed unanimously.

### *Pocket Park Project*

Mayor Stronks will visit with Jeff to see where things are at with the Ashton URA possibly purchasing the lot for the development of a pocket park or possibly parking to the west of 511 Main. Teddy will follow up with the Board on what he finds out.

## Other Business & Next Meeting Date

### *-Board Member Changes*

Since the Board last met, Chairman Jeff Hamilton resigned from the Board since he has moved. At this meeting, MaryLou announced her resignation from the Board and will attend one more meeting. It was determined that the Board leadership needs to be reorganized and it was decided that while some reorganization and appointment of new members is being handled, that Vice Chairman Stacy Wynn will fill in. New Board members and leadership will be discussed at the next meeting. Mayor Stronks contacted Donna Foster and MaryLou and Stacy know her. Mayor Stronks will talk to Donna again to see if she will sit on the Board. Darby Cikaitoga was also brought up and Mayor Stronks will follow up with her for the next meeting.

### *-Next Meeting Date*

The next meeting was set for May 20, 2015 at 4:30pm. Stacy Wynn motioned to adjourn the meeting. MaryLou seconded and the meeting was adjourned.

Meeting minutes prepared by Katie Cook

Minutes accepted by:

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Stacy Wynn, Vice Chairman