

Ashton Urban Renewal Agency

Meeting Minutes

August 6, 2018

Ashton, Idaho

Chairman Sara Bowersox called the meeting to order.

Attendance:

Board Members: Sara Bowersox, Mark Chandler, Teddy Stronks, and Devin Burton

Visitors: Marvin Fielding (Keller Associates), Teresa Hansen (City Council), Tom Mattingly (City Council), Jaden Jackson (Keller Associates), Stirling Nielsen (Community) Shon Shuldberg (Ashton Memorial), Ron Palmer (Community)

Administrative Support: Katie Cook from ECIPDA

Approval of Meeting Minutes:

Sara Bowersox asked for a motion to approve the minutes from the May 23, 2018 meeting.

Teddy Stronks made a motion to approve the minutes from that meeting and Mark Chandler seconded the motion. It passed unanimously.

Consideration of Invoices:

There were four invoices presented to the board for approval. The first was for the City of Ashton in the amount of \$130.56 for the water and garbage at the pocket park, the quarterly bill from ECIPDA for administrative services for \$887.50, a bill for \$4,373.00 for Kevin Virgin for sidewalk repairs, and a bill for Keller Associates for \$12,400.00 for the engineering fees for the current sidewalk project.

Devin Burton made a motion to pay and approve all the invoices that were presented to the board and Mark Chandler seconded the motion and it passed unanimously

Katie Cook gave a brief overview of the financial status of the districts of the Urban Renewal.

Fiscal Year 2019 Preliminary Budget:

Katie Cook presented the proposed budget plan for FY 2019. Discussion followed on adjusting various aspects of the budget and the only change that was made was to increase the legal fees from \$500.00 to \$2,000.00.

Mark Chandler made a motion to approve the preliminary budget with the suggested change to the legal fees and Devin Burton seconded the motion which passed.

Project Update and Potential Projects

A. Sidewalk Project

Marvin Fielding of Keller Associates addressed the board regarding the sidewalk project. The bids came back much higher than were previously anticipated. The state awarded grant of \$250,000 must be used by the end of October 2018 and the lowest bid came in from DePatco for \$407,000. Because of the high estimates, analysis was conducted on various aspects of the project to downsize the original project size in order to better fund the project. In addition to paying for the engineering services, the URA board approved an additional \$45,000.00 with the understanding that the Urban Renewal money was to be spent inside the URA district.

Teresa Hansen from the Ashton City Council expressed that the City would like to help pay for the project, but they have several projects going on right now that are going over budget, so funds would not be available until the spring.

Devin Burton made a motion to contribute up to \$45,000.00 with an option to review and adjust the funds once the modified bid from DePatco is received to help fund the scaled back project. Mark Chandler seconded the motion and it passed unanimously.

B. Pocket Park

1. Sculpture: The sculpture should be ready for pickup on the 25th of August. Discussion followed on whether the city's time capsule could be included with the creation of the concrete base of the statue. The time capsule will be dealt with later.

Other Business:

The community review will begin in September. Urban Renewal would entertain contributing money for the project but will not fund the entirety of the project. The city council will come up with a proposal for how much they would like different entities to contribute.

Set Next Meeting Date:

The next meeting will be held on August 23rd at 4:30 pm and will be a public hearing to approve the FY 2019 budget.

Adjournment:

Devin Burton made a motion to adjourn the meeting and Teddy Stronks seconded the motion which passed unanimously. The meeting was adjourned

Meeting minutes prepared by: Hannah McDonald

Minutes Accepted by:

Sara Bowersox, Chairman