

MINUTES–CITY OF ASHTON

SPECIAL CITY COUNCIL MEETING

Wednesday, September 16, 2020

7:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

Due to the COVID-19 pandemic, social distancing will be required which may impact the amount of people able to attend the meeting. Masks are required if social distancing is not possible due to the current mask mandate by the East Idaho Public Health District.

ALSO: Temperature screening will be required.

Please do not attend the meeting if you feel sick or have been around those who have been sick.

CALL TO ORDER & WELCOME

PRAYER OFFERED BY: Tadd Atchley
PLEDGE LED BY: Jerry Funke

In Attendance: Tom Mattingly, Jerry Funke, Tadd Atchley, Teresa Hansen and John Kaelberer.
Warnke

Also, in attendance: City Clerk Stegelmeier, City Attorney Angell, Deputy Clerk Warnke, Chief Griffel, John Scafe and Rachel Hatton.

Mayor Mattingly welcomed everyone and opened the meeting at 7:00 pm

1. CONSENT AGENDA: ACTION ITEM

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 8-12-2020, Special Meeting 8-26-2020
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilwoman Hansen made a motion to approve the consent agenda as presented. Councilman Atchley seconded the motion. The motion passed unanimously

Regular Business:

Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.

2. Liquor Licenses – City Clerk Stegelmeier ACTION ITEM

City Clerk Stegelmeier reported that most of the returning licensees had returned the materials required and paid their fees. The two exceptions were the Family Dollar Store and Spurs & Spokes. City Clerk Stegelmeier reported that City's contact for the Family Dollar's license had directed her to send the licensing materials to their corporate office. When City Clerk Stegelmeier had not heard from them she asked Chief Griffel to stop by and the manager had not heard anything either. The current license will expire on September 30th. City Clerk Stegelmeier then explained that Spurs & Spokes have turned in their Idaho State license but the Fremont County license would not be finalized until next week. She then reminded the Council of the issues that are still pending at the location. Mayor Mattingly asked Chief Griffel to report on

MINUTES–CITY OF ASHTON

SPECIAL CITY COUNCIL MEETING

what is being done. Chief Griffel reported that Shanelle Garcia has received notice from the City and the Idaho State Fire Marshal on some of the issues with the building. There is still a lot to do to bring the building up to code. Chief Griffel has made it plain to Shanelle Garcia as well as the current manager that the building needs to be brought up to code. This license will also expire on September 30th. The next time a license can be considered for approval will be the City Council meeting on October 14th, 2020.

Councilman Atchley made a motion to approve the liquor licenses as presented excluding the Spurs & Spokes and the Family Dollar licenses. Councilman Funke seconded the motion. The motion passed unanimously.

3. ~~Wastewater Project Discussion~~ Railroad Avenue Discussion– City Clerk Stegelmeier

ACTION ITEM

City Clerk Stegelmeier apologized for the typo. She reminded the Council of the grant through LTHAC for improvements to Railroad Avenue. The grant was for \$100,000 but would not be enough to pave/accomplish what the Council had planned. Councilman Atchley expressed his opinion that the project needs to be rethought. He went on to say that maybe if LTHAC would let the City use this money to fix the drainage, the City could use it. His thought is to have the engineers discuss that with LTHAC and if it is not possible, then the City should express our appreciation in approval but decline the money. The City then can redesign and apply later. City Clerk Stegelmeier will give the engineers this information.

4. P & Z Report – Administrator Sara Bowersox ACTION ITEM

P&Z Administrator Bowersox explained that there has not been a lot of permits or other items coming into the office. Mostly just fences & sheds with the exception of the new grain elevator for Loosli's. There have been a couple that stop work orders. She is trying to get them run down and fixed. The owner of the old bus shop is at the beginning stage of conditional use permit application. He was going to ask for a permit to put sleeping quarters on the second level (because it is in a commercial zone) but now he is asking for residential usage on the ground floor. A public hearing before the Planning & Zoning Commission will be scheduled for October 5th so a hearing before the Council could be coming up as soon as the November meeting. P&Z Administrator Bowersox was not able to make the August meeting but she had left the Council with some questions to discuss with constituents. She asked the Councilmembers how that went. Councilwoman Hansen explained that she talked to a few people but they said they were fine with the current plan but she is unclear whether they have really looked at the plan. Councilman Funke reported that one comment had been to address parking for short-term rentals. Councilman Atchley expressed his opinion that parking is an issue for residents also. P&Z Administrator Bowersox explained that there are some ways to regulate short-term rental but it will need some research. Councilwoman Hansen said that the Council should come up with an idea and then have people comment on it. Councilman Atchley talked about changing the wording in the comprehensive plan on zoning and possibly doing away with the conditional use permit. P&Z Administrator Bowersox suggested just adding some words to the current zoning section of the development code. Just adding the words 'hotel/motel' to the highway commercial zone would solve the problem. In low density – you can only do a duplex or but the City might consider changing that to four plex. The next steps are to try to have some round tables. P&Z Administrator Bowersox is planning to get together a segment of business owners, then so over the comprehensive plan and have a discussion. Councilman Kaelberer suggested not limiting it to just round table but to get multiple focused discussions. P&Z Administrator Bowersox explained that if the discussions, etc. show that the vast majority thinks there is no need for change, the City can write a forward and accept the current Comprehensive Plan.

5. Park Restroom Update – Councilman Funke ACTION ITEM

Councilman Funke reported that he has discussed with Michele and Marvin Fielding where the restroom facility should be placed. They went over what is needed and Marvin will draw up plans. Construction will

MINUTES–CITY OF ASHTON

SPECIAL CITY COUNCIL MEETING

not begin until next summer. Water and sewer lines are right there handy. It will look pleasing to the public. Councilman Funke went on to explain that the restroom will come as a donation to the City. It will not be in before the summer but this time next year it will be up and going. The plan is that it will be as maintenance free as possible. There will be a men’s room on one side, a women’s room on the other and supply room in the middle. They are planning it so that it can be winterized in the center. The doors will be outfitted with time locks. Councilman Funke wants something to serve the City for years to come.

6. Pool and Tennis Court Information – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier reported that the improvements at the pool worked well and the patrons seemed to be happy with the later in the season opening. The tennis courts will be in either next week or the last week of September.

7. FY2020 Amendments – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier went over the budget amendments with the Council. The sewer project had been put off to the new fiscal year, the Visitor Center was flooded and repaired, the pool pump and equipment was updated and the garbage rates had been changed. All of these issues had not been able to be anticipated when budgeting for 2020 and caused required amendments to both the expenses and income.

Councilman Atchley made a motion to set public hearing on the proposed amendment for FY2020 . Councilman Funke seconded the motion. The motion passed unanimously

8. Scheduling – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier went over the upcoming schedule with the Council.

9. ADJOURNMENT

Councilman Funke made a motion to adjourn. Councilman Atchley seconded the motion. The motion passed unanimously.

The meeting ended at 7:47 pm.

NEXT MEETING

- ◆ City Council 7:00 p.m. – Wednesday, October 14, 2020 Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor